

**IN THE UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF VIRGINIA**

**INSTRUCTIONS FOR FILING COMPLAINT UNDER  
28 U.S.C. §1331 or BIVENS V. SIX UNKNOWN NAMED AGENTS  
OF THE FEDERAL BUREAU OF NARCOTICS, 403 U.S. 388 (1971)  
BY PERSONS CONFINED IN CORRECTIONAL FACILITIES**

1. This complaint must be legibly handwritten or typewritten and signed by the plaintiff. Any false statement of material fact may serve as the basis for prosecution and conviction for perjury. All questions must be answered concisely in the proper space on the form.
2. For this complaint to be filed, it must be accompanied by the **filing fee of \$350.00** 28 U.S.C. § 1914(a) and a **\$55.00 administrative fee**.
3. When these forms are complete, they must be mailed to the Clerk of the United States District Court for the Eastern District of Virginia. The address is listed below:

**United States District Court  
Eastern District of Virginia  
701 East Broad Street  
Suite 300  
Richmond, Virginia 23219-3528**

4. Complaints that do not conform to these instructions will be returned with a notation as to the deficiency.
5. ALL COPIES OF THE COMPLAINT MUST BE IDENTICAL. DO NOT MAIL THE FORMS TO A SPECIFIC JUDGE.