

## **Motions for Reduction of Sentence based on 18 USC 3582(c)**

Effective: October 3, 2011

Given the time urgency in processing motions based on 18 USC 3582(c), the Court has determined that an exception to our *Electronic Case Filing Policies and Procedures* is warranted. Although most of the motions and related documents based on 18 USC 3582(c) will be filed in pre-ECF (paper) cases, the Richmond Division is requiring attorneys to electronically file these documents. The rest of the case remains non-ECF (paper).

The Alexandria Division will continue to require attorneys to electronically file motions and related documents based on 18 USC 3582(c) in pre-ECF (paper) cases.

The Norfolk and Newport News Divisions will continue to require that motions and related documents based on 18 USC 3582(c) not to be filed electronically in pre-ECF (paper) cases but to follow the standard procedure for filing documents on paper. For cases that were filed after March 26, 2007, please follow the procedures for electronic cases.