

The Court will be accepting written requests from the Press/Media to bring in computer(s) and ONE cell phone per news agency until **TUESDAY, AUGUST 5, 2014 at 5:00 p.m.** The written request should be addressed to the Honorable James R. Spencer, Senior United States District Judge, ATTENTION: Jennifer Thompson, 701 East Broad Street, Room 3000, Richmond, VA 23219. The request should include the following information:

- The name(s) of the person(s) that will be bringing in the computer(s), the type of computer(s) and any accessories (i.e. power cords, etc.).
- The name of the person that will be responsible for the cell phone, the cell phone number, the type of cell phone. This will be verified upon entry to the Courthouse.

Upon entry to the Courthouse, you must provide the appropriate identification and Media/Press credentials.

WIFI is NOT available and you will not be permitted to hook up to the Court's computer system for any reason.

PLEASE NOTE: COMPUTER AND CELL PHONE WILL ONLY BE PERMITTED IN THE DESIGNATED MEDIA/PRESS AREAS. NO COMPUTERS OR CELL PHONES WILL BE ALLOWED IN ANY COURTROOM OR HALLWAY.

VIOLATION OF THIS WILL RESULT IN REMOVAL FROM THE COURTHOUSE AND THE MEDIA/PRESS AGENCY RESPONSIBLE WILL LOSE ACCESS TO THE COURTROOM AND THE DESIGNATED PRESS/MEDIA AREAS.

All written requests must be received by **August 5, 2014 at 5:00 p.m.** This is the **FINAL NOTICE**, there will be no exceptions.