

UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF VIRGINIA
OFFICE OF THE CLERK

Spottswood W. Robinson III and Robert R. Merhige, Jr. Federal Courthouse
701 East Broad Street Suite 3000
Richmond, Virginia 23219

FERNANDO GALINDO
CLERK OF COURT

Telephone:	Area Code 804
Administrative	916-2200
Jury-Financial	916-2212
Criminal	916-2230
Civil	916-2220

The Docketing Statement and Transcript Order forms are provided by the Fourth Circuit Court of Appeals located at 1100 East Main Street, Suite 501, Richmond, Virginia. If you have any questions regarding these forms, please contact their office in person, by telephone at (804) 916-2700 during normal business hours, or you may visit their website at <http://www.ca4.uscourts.gov/>

Direct links to the Fourth Circuit Court of Appeals forms:

[Docketing Statement](#)

[Transcript Order Form](#)

Below are the names and telephone numbers of the Official Court Reporters for the District Judges of this Court. To order a transcript during normal business hours contact the court reporter for the Judge who heard the case.

HONORABLE M. HANNAH LAUCK
Ruth Levy (804) 916-2893

HONORABLE DAVID J. NOVAK
Melissa Custis (804) 916-2278

HONORABLE RODERICK C. YOUNG
Tracy Stroh (804) 916-2267

HONORABLE ROBERT E. PAYNE
Tracy Stroh (804) 916-2267

HONORABLE HENRY E. HUDSON
Krista Liscio (804) 916-2296

HONORABLE JOHN A. GIBNEY
Gil Halasz (804) 916-2248