

Notice to Attorneys – CM/ECF Upgrade to Release 4.2

Effective Date June 12, 2011

Overview This document outlines the following changes to CM/ECF:

- Displaying the existence of sealed cases on public queries and case reports.
- Case-wide document pagination.

Displaying the Existence of Sealed Cases on Public Queries and Case Reports This CM/ECF upgrade includes the functionality of displaying the existence of sealed cases on public queries and case reports.

Case-Wide Document Pagination (Page IDs) Introduction The new sequential pagination feature provides a unique page number for every page of each document in a case. These page ID numbers are sequenced in the order in which the documents are filed in a case. If a user prints or views a set of documents, each page of the selected documents will display the same unique page number each time it is printed or viewed.

Through this new sequential pagination (page ID) feature, anyone accessing a document is assured of always referencing the same page.

This sequential pagination is in addition to:

- Existing individual document pagination supplied by the document author,
 - The pagination created by the PDF Header functionality in CM/ECF, and
 - The pagination within the PDF document generated when a record on appeal is produced.
-

Continued on next page

Notice to Attorneys – CM/ECF Upgrade to Release 4.2,

Continued

Case-Wide Document Pagination (Page IDs) Example 1: First Docket Entry in a Case

Each page of multiple documents attached to a single docket entry will have a unique sequential page number in the order in which a document is attached. For example: if three documents are filed in a single docket entry, and these are the first documents in a case, the sequential pagination will be:

Document	Number of Pages	Sequential Page Number
1	3	1, 2, 3
2	5	4, 5, 6, 7, 8
3	2	9, 10

Case-Wide Document Pagination (Page IDs) Example 2: Document Deleted

If the second document of the first filing is deleted and a new document with three pages is added to the docket entry, a gap will be created in the numbering and the sequential pagination will be:

Document	Number of Pages	Sequential Page Number
1	3	1, 2, 3
3	2	9, 10
4	3	11, 12, 13

Continued on next page

Notice to Attorneys – CM/ECF Upgrade to Release 4.2,

Continued

**Case-Wide Document Pagination (Page IDs)
Example 3:
Document Replaced**

If the third document of the first filing is replaced with a new document with four pages, then the sequential pagination will be:

Document	Number of Pages	Sequential Page Number
1	3	1, 2, 3
3	4	14, 15, 16, 17
4	3	11, 12, 13

**Case-Wide Document Pagination (Page IDs)
Example 4:
Second Filing in a Case**

If the preceding examples had occurred and a second docket entry was filed containing a main document and an attachment, then the sequential pagination will be:

Docket Entry	Document	Number of Pages	Sequential Page Number
1	1	3	1, 2, 3
1	3	4	14, 15, 16, 17
1	4	3	11, 12, 13
2	1	10	18, 19, 20, 21, 22, 23, 24, 25, 26, 27
2	2	4	28, 29, 30, 31
